



## Sole Proprietorship

- Fictitious Business Name Statement filed with the County Clerk (if applicable)



## Partnership (General and Limited)

- Partnership Agreement
- Certificate of Limited Partnership filed with the CA Secretary of State (only required for Limited Partnerships)
- Application to Register a Limited Liability Partnership filed with the CA Secretary of State (only required for Limited Liability Partnerships)
- Fictitious Business Name Statement filed with the County Clerk (if applicable)



## Limited Liability Company

- Operating Agreement
- Articles of Organization filed with the CA Secretary of State
- Statement of Information filed with the CA Secretary of State (within the last 24 months)
- Fictitious Business Name Statement filed with the County Clerk (if applicable)



## S and C Corporations

- Articles of Incorporation filed with the CA Secretary of State
- Statement of Information filed with the CA Secretary of State (within the last 12 months)
- Fictitious Business Name Statement filed with the County Clerk (if applicable)



## Nonprofit Corporation/Organization

- Articles of Incorporation filed with the CA Secretary of State
- 501(c)(3) exemption determination letter from IRS (required for Community Dividends® Accounts)
- Statement of Information filed with the CA Secretary of State (within the last 24 months)
- Letter from Nonprofit with stated Fictitious Business Name (if applicable)



## Unincorporated Association/Organization

- Charter, bylaws or other rules for the organization
- 501(c)(3) exemption determination letter from IRS (required for Community Dividends® Accounts)
- Fictitious Business Name Statement filed with the County Clerk (if applicable)
- Minutes signed by two or more officers of the organization, authorizing designated individuals to open an account with Montecito Bank & Trust



## Required Identification Documentation for Business Signers

(depending on residency status)

All forms of ID presented must be valid.

- United States Citizen
  - State ID, State Driver's License, U.S. Military ID or U.S. Passport
- Permanent Resident Alien
  - State ID, State Driver's License or Passport **and**
  - Alien Registration Card
- Non-Resident Alien or Resident Alien for Tax Purposes due to IRS Substantial Presence Test
  - Passport or Mexican consulate-issued identification (matricula consular) **and**
  - U.S. Issued: State ID, State Driver's License, Visa, Credit Card, Employer ID Card, College Photo ID Card or Utility Bill



## Required Identification Documentation for all Beneficial Owners

(depending on residency status)

All forms of ID presented must be valid.

- United States Citizen
  - State ID, State Driver's License, U.S. Military ID or U.S. Passport
- Permanent Resident Alien
  - State ID, State Driver's License or Passport **and**
  - Alien Registration Card
- Non-Resident Alien or Resident Alien for Tax Purposes due to IRS Substantial Presence Test
  - Passport or Mexican consulate-issued identification (matricula consular)